

Present: Jeff Adams, Dave Anderson, Peter Badalament, Michelle Ernst, John Flaherty, Tim Hult, Karla Johnson, John Lindner, Benjamin Rizkin, Louis Salemy, Charlie Sample, Bill Tice, Jerry Wedge, Chris Whelan

Also Present: David Saindon, KVA, Lisa Pecora-Ryan, OMR

Absent: Walter Birge, Stan Durlacher, Brian Miller, Joseph Morahan, Peter Nobile, Diana Rigby, Sergio Siani, Richard Waterman, Elise Woodward

I. Call to Order

Jerry Wedge called the meeting to order at 6:08 PM.

II. Reading of Minutes

A motion was made to approve the November 16, 2011 minutes by Bill Tice and seconded by John Flaherty. The motion was unanimously approved.

III. Action Items:

- A motion was made to approve Invoice Summary #9 for period ending November 30, 2011 for \$11,461.25. So moved by Chris Whelan and seconded by John Flaherty. The motion was unanimously approved.
- A motion was made to approve OMR's proposed amendment #9 for basic services beyond the feasibility/schematic phase. Amendment value is \$5,975,000 which is aligned with the budgeted A/E basic services fee structure established in the 3011 budget approved by the MSBA. So moved by Bill Tice and seconded by John Lindner. The motion was unanimously approved.
- A motion was made to approve OMR's proposed amendment #10 totaling \$152,647 consisting of consultant reimbursable services of:
 - Land Surveying Services performed by Nitsch Engineering for a NTE (not to exceed) value of \$47,850
 - Phase II Environmental Site Assessment Services performed by CDW Consultants for a NTE value of \$17,457
 - Design Phase GeoTech Services performed by Nobis Engineering for a lump sum value of \$87,340So moved by Michelle Ernst and seconded by Bill Tice. The motion was unanimously approved.
- A motion was made to approve KVA's proposed amendment #1 for basic services beyond the feasibility/schematic phase. Amendment value is \$2,100,000 which is aligned with the budgeted OPM basic services fee structure established in the 3011 budget approved by the MSBA. So moved by Chris Whelan and seconded by Peter Badalament. The motion was unanimously approved.

Jerry Wedge mentioned that Richard Waterman and Stan Durlacher, both involved in project management, have resigned from the Committee due to a conflict of interest in regard to the CM at risk RFQ process.

IV. CM Procurement Update - KVA

David gave an update and noted that we are tracking on schedule. There are 12 to 14 CM firms that have submitted proposals. On February 8th we will have the short list of CM firms and will present to the committee.

V. PFA Status Update (District/KVA/OMR)

The District has signed the PFA and it has been submitted to MSBA.

VI. Work Plan - OMR:

Lisa went over the draft of the CCHS Design Development Work Plan and what is expected for future meetings.

VII. General Update on User Meetings – OMR

Lisa gave an update on the meetings with the faculty and reported that there was good feedback. Another user meeting will take place the first week of February with revised drawings and checking out furniture and equipment, etc. John Lindner reported that several teachers didn't feel that the meetings were that productive. They had concerns regarding technology and furniture. John Lindner said that the room adjacencies and locations were agreeable to the user group.

VIII. New Business

A memo from Sustainable Concord Coffee is in your packet for your information.

John Flaherty reported that the Triple A rating he was concerned about for the last several months has been confirmed.

IX.. **Adjourn:**

A motion was made to adjourn by Chris Whelan and seconded by David Anderson at 7:08 PM. The motion was unanimously approved.

Respectfully submitted,
Leona Palmaccio