

**Present:** Dave Anderson, Peter Badalament, Stan Durlacher, Michelle Ernst, John Flaherty, Tim Hult, Karla Johnson, John Lindner, Brian Miller, Joseph Morahan, Peter Nobile, Diana Rigby, Louis Salemy, Charlie Sample, Bill Tice, Margaret Waterman, Richard Waterman, Jerry Wedge, Chris Whelan

**Absent:** Jeff Adams, Walter Birge, Sergio Siani, Elise Woodward

**I. Call to Order**

The meeting was called to order by Jerry Wedge at 5:45 PM.

**II. Reading of Minutes**

Diana Rigby asked if there were any recommended changes to the minutes of November 10, 2010. A motion was made to approve the November 10, 2010 minutes by John Flaherty and seconded by Peter Nobile. The motion was unanimously approved.

**III. Revise OPM Fee Negotiation Amount**

Jerry stated they had a series of meetings with MSBA and conversations with KVA. From the \$1.3 million dollar appropriation monies that both towns voted, \$120,000 was for the OPM, \$1,000,000 for the architect, \$50,000 for testing and \$130,000 or 10% for other expenses. Since we started negotiating we realized that the OPM number was way too low. The State told us in a conversation that they are willing to go to up to 3.5% of the construction cost for the OPM. We negotiated with KVA from their original proposal of \$335,000 to \$235,025.

- A motion was made by John Flaherty to revise the amount previously authorized as a limit for negotiations, the fee for OPM services with KVA Associates from \$150,000 to \$235,025. The motion was seconded by Tim Hult and was passed unanimously.
- A motion was made by John Flaherty to recommend to the Concord-Carlisle School Committee to award the contract for OPM services, pending MSBA approval, to KVA Associates of Boston, MA in the amount of \$235,025. The motion was seconded by Tim Hult and was passed unanimously.

**IV. Motion to Adjourn**

A motion was made to adjourn at 6 PM.

Respectfully submitted,  
Leona Palmaccio

Approved: 12/8/10