

Present: Dave Anderson, Peter Badalament, Walter Birge, Stan Durlacher, John Flaherty, Tim Hult, Karla Johnson, John Lindner, Joseph Morahan, Peter Nobile, Diana Rigby, Louis Salemy, Charlie Sample, Sergio Siani, Margaret Waterman, Richard Waterman, Jerry Wedge, Elise Woodward

Also Present: Paul Fowkes from MSBA

Absent: Jeff Adams, Michelle Ernst, Brian Miller, Bill Tice, Chris Whelan

I. Call to Order

The meeting was called to order by Jerry Wedge at 4:15 PM. The goal this evening is to select our OPM. John passed out an evaluation sheet to rank each firm. Jerry thanked the OPM Selection Committee for all their work going through the twelve proposals we received and selected four to interview this evening. Each firm will be given an hour long interview; the first half-hour will be based on the five questions and the quality of the presentation; the second half-hour will be for questions and answers. At the end of the final interview the Committee will deliberate.

II. OPM Interviews

- 1) Atlantic
- 2) KVA
- 3) Tishman
- 4) Heery

At the conclusion of the presentations the committee discussed their rankings of each firm. The following motions were made:

- A motion was made by Elise Woodward to rank KVA as #1 and to enter negotiations with KVA. The motion was seconded by John Flaherty and was passed unanimously.
- A motion was made by Elise Woodward to unanimously rank KVA as #1 and Tishman as #2. The motion was seconded by Stan Durlacher and was passed unanimously.
- A motion was made by Elise Woodward to unanimously rank Heery as #3. The motion was seconded by Louis Salemy and was passed unanimously.
- A motion was made by Elise Woodward to authorize John Flaherty to enter negotiations with KVA for OPM services up to \$150,000 and if not successful on fee to begin negotiations with Tishman. The motion was seconded by Louis Salemy and was passed unanimously.

III. Additional items

IV. Next meeting will be December 8, 2010.

V. Motion to Adjourn

A motion was made to adjourn at 10 PM.

Respectfully submitted,
Leona Palmaccio

Approved: 11/23/10