



Building Industry Consultants

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October 19, 2011

Ms. Jennifer Connarton
Contract Administrator
Massachusetts School Building Authority
40 Broad Street, Suite 500
Boston, MA 02109

RE: MSBA Project No: W200906400505_Concord-Carlisle High School
Project Status Report #09 – September 2011

Dear Ms. Connarton:

Please find enclosed project status report #9 for period ending September, 2011. Updated items are in **bold typeface**.

Please feel free to contact myself or Michele Nice regarding the enclosed information.

Sincerely,
KVAssociates, Inc.

David Saindon
Project Director

cc: Jerry Wedge, CCHS BC Chair
John Flaherty, Concord-Carlisle, Deputy Superintendent of Finance and Operations
MSBA File – Project Status Reports



Concord-Carlisle High School Revitalization

Project Status Report

September 2011

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September 2011

1. Executive Summary

Project Milestones:

Milestone Activities	Planned Start	Planned Completion	Actual Start	Actual Completion	Notes
Designer is selected	02-15-11	02-15-11	02-15-11	02-15-11	Complete
OMR contract resolved	02-16-11	02-22-11	03-01-11	03-03-11	Complete
Feasibility Study	03-01-11	05-16-11			
Education Vision	02-16-11	02-16-11	02-17-11	04-01-11	Complete
Draft Ed Spec (Space Program)	02-16-11	03-31-11	02-17-11	04-01-11	Complete
Initial options developed	02-17-11	04-01-11	03-07-11	04-01-11	Complete
MSBA kick off meeting held	03-10-11	03-16-11		03-10-11	Complete
Preliminary Design Program issued	04-01-11	04-01-11		04-01-11, 04-07-11	Complete
Receive input from the MSBA	04-18-11	04-29-11	04-01-11	05-13-11	Complete
Preferred Schematic Report issued	06-17-11	06-17-11	04-01-11	06-17-11	Complete
Receive input from the FAS	06-22-11	06-22-11	06-22-11	06-22-11	Complete
Schematic Design	06-23-11	08-19-11	06-22-11	08-19-11	Complete
Project Budget & Scope Approval	09-05-11	09-08-11	09-01-11	Oct 2011	Complete
MSBA Board Approval	09-28-11	09-28-11	09-28-11	09-28-11	Complete
Town Vote	Nov 2011	Nov 2011			
Execute PFA	Dec 2011	Dec 2011			

Please see the attached Feasibility Schedule in tab 2 for additional information.

Project Overview

Contracts

OMR Amendment #8 for the phase II, ESA (environmental site assessment) scope of work.

Financial

No concerns within the 1.3M feasibility/schematic phase budget. Please see attached project budget dated 10-17-11 for additional information.

Schedule

No concerns.

Submittals

Not applicable at this time.

MA-CHPS

The project team is committed to meet and exceed the minimum MA-CHPS requirements. Additional information can be found in the schematic design package issued August 19, 2011.



September 2011

Commissioning

Not applicable at this time.

Safety

Not applicable at this time.

Construction mitigation

Not applicable at this time.

Community Issues

No issues to report.

MBE/WBE Status

Current status as of September 2011

MBE – 9%

WBE – 4%

Designer Deliverables

See attached MSBA September progress report

Designer QA/QC

Not applicable at this time.

OPM Deliverables

See attached MSBA September progress report

CM/GC Deliverables

Not applicable at this time.

MSBA Deliverables

None at this time. We understand that the MSBA has started its commissioning agent procurement process.

KV Associates, Inc.	Vanzler, Frank	Progress Report as of Date 9/30/2011
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District Name	Concord-Carlisle	MSBA ID	200906400505
School Name	Concord Carlisle High	Project Name	
OPM Firm Name	KV Associates, Inc.	School Building Committee Representative	Diana Rigby
Project Director	Vanzler, Frank	Total Project Budget (ProPay)	\$1,300,000
Designer Firm Name	OMR Architects, Inc.	Encumbered (Reporting Period)	\$151,003
Principal		Encumbered (to Date)	\$591,742
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$742,745
General Contractor Contact Name		Project Completion Percentage	100%

OPM	KV Associates, Inc.	Progress Report as of Date 9/30/2011
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<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$235,025	Total Contract Amount	\$235,025
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$156,946
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	\$51,725
Total Contract Amount	\$235,025	Contract Amount Remaining	\$26,354
Contract Amendments as Percentage of Original Contract Amount	0.0%		
OPM Activities (Reporting Period)	Attendance of various design and project meetings, project review and tracking of all project related costs, review and approval of misc additional service engineering proposals. Continued correspondance with the MSBA and all team members. Correspondance with MSBA regarding questions relating to the schematic design submission.		
Project Budget Status	No issues to report. A budget will be submitted as an exhibit to this on-line report.		
Potential Issues	At this time there are no issues to report.		

DESIGNER	OMR Architects, Inc.	Progress Report as of Date 9/30/2011
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<u>Contract Summary</u>		<u>Payment Summary</u>	
Original Contract Amount	\$815,000	Total Contract Amount	\$982,385
Contract Amendments (to Date)	9	Invoices Paid (to Date)	\$434,796
Value of Contract Amendments (to Date)	\$167,385	Invoices Received (Reporting Period)	\$99,278
Total Contract Amount	\$982,385	Contract Amount Remaining	\$448,311
Contract Amendments as Percentage of Original Contract Amount	21.0%		
<u>MBE/WBE Requirements</u>			
MBE Requirement	8%		
MBE Actual	9%		
WBE Requirement	4%		
WBE Actual	4%		
<u>RFIs and Submittals</u>			
RFIs Issued (Reporting Period)	0		
Total RFIs Issued (to Date)	0		
Remaining Open RFIs – Past 30 Days	0		
Notes			
Remaining Open RFIs – Past 60 Days	0		
Notes			
Remaining Open RFIs – Past 90 Days	0		
Notes			
Submittals Received (Reporting Period)	0		
Total Submittals Received (to Date)	0		
Submittals Reviewed (Reporting Period)	0		
Total Submittals Reviewed (to Date)	0		
Comments (Remaining Open Submittals)			
Phase	Approved Project Vote Pending	Phase Scheduled Completion Date	9/28/2011

Designer Activities (Reporting Period)

Attendance of various design and project meetings, on going site analysis and geotechnical exploration.
Continued correpondance with all team members.
Completion of the schematic design deliverables.

30 Day Look Ahead

Commissioning Agent

Commissioning Agent Status

GENERAL CONTRACTOR

Progress Report as of Date 9/30/2011

Contract Summary

Original Contract Amount

Change Orders (to Date)

Value of Change Orders (to Date)

Total Contract Amount

Contract Type

Change Orders as Percentage of Original Contract Amount

0.0%

Pending Change Orders

Change Order Status

Schedule Assessment

Notice to Proceed Date

1/1/0001

Physical Progress

Substantial Completion Date (Original)

Substantial Completion Date (Revised)

Construction Progress (Reporting Period)

30 Day Look Ahead

Overall Schedule Assessment

Problems Identified (Schedule or Construction)

Quality Control

Safety Compliance

Number of Claims (to Date)

Value of Claims (to Date)

Comments

Recorded Manpower (Reporting Period)

Commissioning Agent

Commissioning Agent Status

Payment Summary

Total Contract Amount

Invoices Paid (to Date)

Invoices Received (Reporting Period)

Contract Amount Remaining

MBE Requirement

MBE Actual

WBE Requirement

WBE Actual

Report Submission (Hard Copy) will include the following attachments

- Budget and Cost Report – MSBA format
- Projected Cash Flow
- Project Schedule
- Change Order Tracking Report
- Progress Photos

Certification

The undersigned hereby certifies that, to the best of his/her knowledge, the information contained in this monthly report and attached hereto are true and accurate.

Project Director/Project Manager

_____ Print Name

_____ Signature

_____ Date



September 2011

3. Financial

Budget

Current Project Budget. col [A] is: \$ 1,300,000

Committed Costs. col [D] is: \$ 1,217,410 (see attached budget)

Expended to date. col [E] is: \$ 742,745 (subject to verification)

Recent Contracts/PO's/Change Orders/Amendments:

<u>Type</u>	<u>Vendor</u>	<u>Value</u>	<u>Description</u>
Amendment	OMR	\$13,310	Phase 2 ESA

Please see the attached budget tracking sheet dated 10_17_11

Budget Impacts:

As of the issuance of this report, no budget impacts are present.

Any budget impacts will be managed within the total project budget of \$1,300,000.

CONCORD-CARLISLE HIGH SCHOOL - BUDGET TRACKING

MSBA ID: W200906400505
 Concord-Carlisle Regional High School
 Project Director: KVA, David Saindon

		Period Ending	9/30/2011	Current Budget								
		MSBA Reimbursement Package	N/A									
		Includes GC/CM Requisition	N/A									
		<u>FSA Budget</u>	<u>Budget Changes</u>	<u>Rev. FSA Budget</u>	<u>Committed Costs</u>	<u>Expended</u>	<u>Unspent</u>	<u>Remaining Budget</u>	<u>% Complete</u>	<u>CTC</u>	<u>Anticipated C @ C</u>	<u>Variance</u>
		[A]	[B]	[C]	[D]	[E]	[F]=[D]-[E]	[G]=[C]-[D]	[H]=[E]/[J]	[I]	[J]=[D]+[I]	[K]=[C]-[J]
									(against commit'd)	(beyond committed)		Under / (Over)
0100 0000	ADMINISTRATION	\$120,000	\$115,025	\$235,025	\$235,025	\$208,671	\$26,354	\$0		\$0	\$235,025	\$0
	Owner's Project Manager											
0001 0000	Feasibility Study (KVA)	\$120,000	\$115,025	\$235,025	\$235,025	\$208,671	\$26,354	\$0	89%	\$0	\$235,025	\$0
0200 0000	ARCHITECTURE & ENGINEERING	\$1,000,000	(\$111,500)	\$888,500	\$888,500	\$468,500	\$420,000	\$0		\$0	\$888,500	\$0
	Basic Services											
0002 0000	Feasibility Study (OMR)	\$1,000,000	(\$185,000)	\$815,000	\$815,000	\$430,000	\$385,000	\$0	53%	\$0	\$815,000	\$0
0002 0000	Amendment #1 (Add'l SF)(Ineligible per MSBA)	\$0	\$73,500	\$73,500	\$73,500	\$38,500	\$35,000	\$0	52%	\$0	\$73,500	\$0
0300 0000	SUBCONSULTANTS	\$50,000	\$43,885	\$93,885	\$93,885	\$65,574	\$28,311	\$0		\$0	\$93,885	\$0
0003 0000	Environmental & Site Feasibility Study	\$50,000	(\$50,000)	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0003 0000	Phase I Preliminary ESA (CDW)	\$0	\$3,850	\$3,850	\$3,850	\$3,575	\$275	\$0	93%	\$0	\$3,850	\$0
0003 0000	Phase II Preliminary ESA (CDW)	\$0	\$13,310	\$13,310	\$13,310	\$0	\$13,310	\$0	0%	\$0	\$13,310	\$0
0003 0000	Initial Site Survey (Nitsch)	\$0	\$19,800	\$19,800	\$19,800	\$17,440	\$2,360	\$0	88%	\$0	\$19,800	\$0
0003 0000	Hydrant Flow Test (Nitsch)	\$0	\$1,650	\$1,650	\$1,650	\$1,650	\$0	\$0	100%	\$0	\$1,650	\$0
0003 0000	Preliminary Hazmat Survey (CDW)	\$0	\$17,930	\$17,930	\$17,930	\$15,833	\$2,097	\$0	88%	\$0	\$17,930	\$0
0003 0000	Attend Sustainability Meeting (WJE)	\$0	\$2,585	\$2,585	\$2,585	\$2,585	\$0	\$0	100%	\$0	\$2,585	\$0
0000 0000	Building Envelope Services (WJE)	\$0	\$12,100	\$12,100	\$12,100	\$3,850	\$8,250	\$0	32%	\$0	\$12,100	\$0
0003 0000	Preliminary Geotech Eng. (Nobis)	\$0	\$17,160	\$17,160	\$17,160	\$17,160	\$0	\$0	100%	\$0	\$17,160	\$0
0003 0000	Site Noise Survey & Analysis (Acentech)	\$0	\$5,500	\$5,500	\$5,500	\$3,481	\$2,019	\$0	63%	\$0	\$5,500	\$0
0400 0000	OWNER'S CONTINGENCY	\$130,000	(\$47,410)	\$82,590	\$0	\$0	\$0	\$82,590		\$0	\$0	\$82,590
0004 0000	Owner's Contingency/Other	\$130,000	(\$47,410)	\$82,590	\$0	\$0	\$0	\$82,590		\$0	\$0	\$82,590
PROJECT TOTALS		\$1,300,000	\$0	\$1,300,000	\$1,217,410	\$742,745	\$474,665	\$82,590		\$0	\$1,217,410	\$82,590



September 2011

Projected Cashflow

Date	Reimb. No.	Forecasted Value	Submitted Value	Balance
				\$ 1,300,000
Apr-11	1	\$ 40,000	\$ 143,255	\$ 1,156,745
May-11	2	\$ 86,307	\$ 100,048	\$ 1,056,697
Jun-11	3	\$ 89,440	\$ 116,937	\$ 939,760
Jul-11	4	\$ 121,828	\$ 121,827	\$ 817,933
Aug-11	5	\$ 92,471	\$ 134,049	\$ 683,884
Sep-11	6	\$ 86,832	\$ 40,417	\$ 643,467
Oct-11	7	\$ 94,768	\$ -	\$ 548,699
Nov-11	8	\$ 104,754	\$ -	\$ 443,945
Dec-11	9	\$ 111,765	\$ -	\$ 332,180
Jan-12	10	\$ 117,762	\$ -	\$ 214,418
Feb-12	11	\$ 119,522	\$ -	\$ 94,896
Mar-12	12	\$ 94,896	\$ -	\$ (0)

\$ 643,467	\$ 656,533	\$ 1,300,000
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**Remaining To
Be Submitted**

**Submitted To
Date Value**

Project Value



September 2011

4. **Construction Activities**

Not applicable at this time.